

PROFORMA FOR PERMISSION FOR USE OF MICROPHONE / LOUDSPEAKER

To,  
The Sub-Divisional Officer & Sub-Divisional Magistrate,  
Ranaghat, Nadia

Sub- Prayer for seeking Permission for use of Microphone / Loudspeaker

1. Name of Applicant (s): \_\_\_\_\_
2. Designation of Applicant: \_\_\_\_\_
3. Purpose of use Microphone: \_\_\_\_\_  
(enclose copy if necessary) \_\_\_\_\_
4. Venue: \_\_\_\_\_
5. Schedule of Occasion:  
Date: From - \_\_\_ / \_\_\_ / \_\_\_ to \_\_\_ / \_\_\_ / \_\_\_      Time: From: \_\_\_\_\_ to \_\_\_\_\_

Signature of Applicant with Date

=====(For use by the Police Station)=====

Memo No: \_\_\_\_\_ Date: \_\_\_\_\_

Forwarded to The Sub-Divisional Police Officer, Ranaghat, Nadia with strong ( recommendation /Objection ) on the ground of \_\_\_\_\_

Signature of IC/OC  
\_\_\_\_\_ PS(With Seal)

=====(For use by the Sub-Divisional Police Officer, Ranaghat, Nadia)=====

Memo No: \_\_\_\_\_ Date: \_\_\_\_\_

Forwarded to The Sub-Divisional Officer, Ranaghat, Nadia with strong ( recommendation /Objection ) on the ground of \_\_\_\_\_

Signature of Sub-Divisional Police Officer,  
Ranaghat, Nadia (With Seal)

NOTE SHEET

Sub- Prayer for seeking permission for using the Microphone for the purpose of \_\_\_\_\_

\_\_\_\_\_

Seen the prayer of one \_\_\_\_\_

Of \_\_\_\_\_

For seeking permission for using the microphone for the purpose of \_\_\_\_\_

\_\_\_\_\_ on \_\_\_\_\_ to

\_\_\_\_\_ at \_\_\_\_\_

Seen also the "No-Objection" from IC/OC \_\_\_\_\_ PS and recommendation of  
Sub-Divisional Police Officer, Ranaghat, Nadia in this regard..

So, we may issue the permission for the above purpose and above date with direction to maintain  
the sound limit as per order of the Hon'ble High Court, Calcutta , if approved .

Submitted

Government of West Bengal  
Office of the Sub-Divisional Officer  
Ranaghat, Nadia  
(General Section)

Memo No: \_\_\_\_\_

Date: \_\_\_\_\_

From: The Sub-Divisional Officer & Sub-Divisional Magistrate,  
Ranaghat, Nadia.

To: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Sub : Permission for use of Microphone .**

**Ref: Your application dated .....**

You are allowed to play Microphone and loudspeaker /Box at low pitch with in \_\_\_\_\_  
\_\_\_\_\_ decibel on the occasion of / for the purpose of \_\_\_\_\_

On /from \_\_\_\_\_ to \_\_\_\_\_

At the premises known as \_\_\_\_\_ as per the  
time schedule given below. In no case, the mike should be played beyond the timings specified here in.

**SCHEDULE**

Date: \_\_\_\_\_

Timings : \_\_\_\_\_

Maximum Sound Limit to be maintained as per of Hon'ble High Court.

Category of Area/Zone	Limit in dB(A)	
	Day Time (6 a.m. to 10 p.m.)	Night Time(10 p.m. to 6 a.m.)
A. Industrial Area	75	70
B. Commercial Area	65	55
C. Residential Area	55	45
D. Silence Zone (Within 100 meters of hospital, court etc.)	50	40

Sub-Divisional Officer  
Ranaghat

**Memo No:-**

**Date:**

*Copy forwarded to the Inspector-in-charge/Officer-in-Charge, Santipur, Dhattala, Ranaghat,  
Hanskhali, Taherpur, Gangnapur Police Station for information and taking necessary action.*

Sub-Divisional Officer  
Ranaghat